

**OXFORD MAYOR AND COUNCIL  
REGULAR MEETING  
MONDAY, FEBRUARY 6, 2017 – 7:00 P.M.  
CITY HALL  
A G E N D A**

1. Call to Order, Mayor Jerry D. Roseberry
2. Invocation
3. Pledge of Allegiance
4. Motion to accept the Agenda for the February 6, 2017 Mayor and Council Regular Meeting
5. **Honorary Councilmember of the Month** – Councilmember Holt appointed Lisa Dorward as the honorary councilmember of the month for February.
6. **CONSENT AGENDA**
  - a. \* Motion to approve the Minutes of the Regular Meeting of January 9, 2017.
  - b. \* Motion to approve the Minutes of the Work Session January 23, 2017.
  - c. \* Motion to accept the Minutes of the Planning Commission for Dec.14, 2016.
7. Planning Commission Recommendations/Petitions.
8. Citizen Concerns
9. Mayor's Report –
10. \* **Minor Subdivision** – The Planning Commission recommends the approval of a minor subdivision for Sarah and Danny Standard at the corner of Fletcher and Wesley. A revised plat based on the recommendations of the Planning Commission attached.
11. \* **2017 SPLOST** - We have a minor (very minor) revision to the intergovernmental agreement for the 2017 SPLOST that the county attorney, out of an abundance of caution, would like for Council to approve. We have attached (a) the memo from the County attorney handling this issue; (b) the revised 2017 SPLOST agreement; and (c) the call for the special election.
12. \* **Downtown Development Authority** – We have attached a Resolution to create the Downtown Development Authority of the City of Oxford (DDA).
13. **Farmers Market** – Council will discuss the need for any changes in the farmers' market rules and regulations.

14. **Unfit Buildings** – City Attorney David Strickland will discuss an Ordinance amendment to control unfit buildings.
15. Invoice Approval
16. Executive Session – Personnel and real estate matters.
17. Adjourn

## ANNOUNCEMENTS

- **Arbor Day** – Everyone is invited to Arbor Day sponsored by the City of Oxford Tree Board and the Oxford College Tree Board. It will be from 10 until noon on Saturday, February 11<sup>th</sup> beginning in the new Dining Hall and concluding in the new Science Building on campus.
- **Oxford Historical Cemetery Foundation, Inc.** – Everyone is invited to the annual meeting on Sunday, February 12<sup>th</sup> beginning at 2 PM in City Hall.
- 2017 is an election year. The election is in November for the Councilmembers for Posts 4, 5, and 6. Qualifying is Monday, August 21st through Friday, August 25th.

## INVOICES OVER \$1,000.00

VENDOR	DESCRIPTION	AMOUNT
<b>MONTHLY</b>		
<b>City of Covington</b>	Quarterly Sewer 9/30/16 – 12/31/16	10,206.00
<b>City of Covington</b>	Annual E911 7/2016 – 7/2017	18,888.38
<b>City Oxford Utilities</b>	City Hall/Maintenance Facility/Old Church/Pump Station on Richardson Utilities for (Jan)	1,483.04
<b>Georgia Municipal Association</b>	Employee Retirement Contributions (February)	6,527.91
<b>Humana</b>	Health Insurance (February)	7,004.70
<b>Latham Home Sanitation Co. Inc.</b>	Monthly curbside service for December	5,636.10
<b>Latham Home Sanitation Co. Inc.</b>	Monthly curbside service for January	5,636.10
<b>Newton County BOC</b>	Water Purchase Cornish Creek Water Fund for Dec	19,725.00
<b>Newton County Water &amp; Sewer</b>	Monthly Sewer charges 12/29/16 – 1/30/17	4,871.29
<b>Soplicity</b>	IT in a Box (February)	1,752.60
<b>Southeastern Power Administration</b>	SEPA energy cost (December)	3,578.81
<b>PURCHASES/CONTRACT LABOR</b>		
<b>Air Conditioning Specialist</b>	Service on 2 hanging heaters at Maintenance Facility	1,330.00
<b>Cintas</b>	Uniforms for 2 new employees	1,311.53
<b>David Strickland, P.C.</b>	Professional Legal Services February	1,961.02

<b>Master Card Services</b>	Jody-substation training, hotel fees/LED lights for police vehicle/Employee annual December meeting and luncheon/bumper lights for police vehicle, etc.	1,905.06
<b>Treadwell, Tamplin &amp; Co.</b>	Interim billing for audit services year end June 30, 201	5,000.00
<b>Woco Pep Oil, Inc.</b>	Fuel from January 9, 2017	3,354.28
	<b>APPROVED CONTRACTS</b>	
<b>Designed Installations Jim Williams</b>	Raised crosswalks, Moore St. at trail, Moore St. at soccer field, Soule St., Old Church, & Clark St.	33,950.00
<b>Junior Ellis</b>	Replace 5-250watt wall packs, fixtures + 1-75watt wall pack & fixture + 6 LED fixtures at Maintenance Facility	2,285.00
<b>Stewart's Electrical Services</b>	Change order for underground project at College	5,200.00
<b>Jordan Engineering</b>	Update on E. Clark St./Sanitary sewer design/Final plat version, review, printing, comments/Asbury Park tree survey correlations with Beryl Budd.	9,342.50
<b>Pittman Construction</b>	George Street Paving Project	6,670.68